



Wedding checklist

- Tips and tasks to complete when planning your wedding



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Tasks to complete	✓
Soon after the engagement	
Purchase a folder or binder to help you organize wedding ideas and documents	
Create a budget	
Discuss your dream wedding with your partner	
Choose your wedding date	
Select wedding party	
Research ceremony sites and reception venues	
Write guest list and gather addresses	
Optional - Hire a wedding coordinator or designate a close friend/family member to coordinate your wedding	
Host an engagement party	
One year before wedding	
Obtain wedding cancellation insurance	
Book reception and ceremony site/s	
Secure photographer and videographer	
Take engagement photos	
Start wedding dress shopping	
Start researching bridesmaid dresses with your wedding party	
Book DJ/music	
Book officiant	
Start researching honeymoon destinations	
Eight to 10 months before wedding	
Create a wedding website	
Meet with officiant	
Order wedding dress and bridal party attire	
Book your honeymoon	
Research wedding cake designers	
Research florists	
Research rehearsal dinner venues	
Register for wedding gifts	
Research and book transportation	
Six months before wedding	
Mail or email save the date information	
Order your wedding cake	
Attend pre-marriage course (if applicable)	
Make sure passports are up to date if traveling outside the U.S.	
Get vaccinations if needed for travel	

Bridal party starts planning bachelor/bachelorette parties	
Choose wedding invitations	
Select your florist and pick your flowers	
Start planning your menu (go to a tasting)	
Choose rehearsal dinner venue	
Secure hotel accommodations for you and your out-of-town guests	
Three months before wedding	
Order wedding bands	
Purchase wedding gifts for bridal party and parents	
Book hair stylist and make up for wedding day	
Meet with officiant to plan ceremony details	
Select your ceremony participants (readers, musicians, etc.)	
Create wedding day itinerary	
Put together wedding day back up plan	
Secure decorations	
Obtain wedding liability insurance (if not purchased already)	
Attend dress fittings	
Two months before wedding	
Mail wedding invitations	
Choose wedding jewelry	
Research and order wedding favors	
One month before wedding	
Obtain your marriage license	
Create and print wedding program	
Follow up with wedding guests who have not yet responded	
Start creating seating chart	
Final dress fitting	
Communicate wedding rehearsal details to wedding party and family	
Attend wedding shower	
Attend bachelor/bachelorette party	
Start breaking in your wedding day shoes!	
One week before wedding	
Check in with your vendors	
Finalize seating chart	
Create seating place cards	
Pay vendors who need to be paid before wedding	
Provide final guest count to reception site	
Start packing your overnight bag	
Give itinerary to wedding party	
Keep breaking in your dancing shoes - it's a long day!	
Check in with your hair stylist and make up artist	
Check on wedding cake delivery	
Confirm transportation pick up times	
Verify flower delivery	

Day before wedding	
Take place cards, favors, and decorations to reception site	
Take aisle runner, unity candle, and other decorations to the ceremony site	
Attend rehearsal	
Give wedding gifts to wedding party and parents	
Thank your friends and family for being a part of the journey to your new life as a married couple.	
Wedding day	
Check the weather and decide if you need to implement your back up plan	
Bring:	
Vendor contact information	
Bridal party contact information	
Itinerary for the day	
Overnight bag	
Marriage license	
Wedding attire	
Wedding jewelry	
Wedding rings	
Ring pillow	
Flower girl basket	
Wedding programs	
Distribute tip money in envelopes	
Bridal kit (hairspray, pantyhose, safety pins, lipstick, sewing kit)	
Make sure the following items are in place:	
Aisle runner	
Bouquets and boutonnieres	
Unity candle	
Cake top and decorative knife for photo ops	
Decorations	
Make any final payments	
Eat and stay hydrated	
Relax and have fun	