

# Designed HR<sup>SM</sup> includes:

#### Federal and State Content

- Designed HR<sup>sM</sup> is an internet-based system that provides HR "best practices" that comply with both federal and state employment laws for all 50 states.
- Includes more than 500 online HR management forms and 4 downloadable handbooks per state.
- Step-by-step procedures for many HR issues including: pre-hire and hiring issues, discipline and termination procedures, Family Medical Leave and other leave requests, performance reviews, etc.

## Unlimited HR Support by Phone and E-Mail

HR professionals provide solutions to HR issues by telephone and e-mail.

### Online Training

Online training programs include anti-harassment/discrimination, hiring, discipline, and termination.

#### Monthly Manager Training Bulletins

Straight-to-the point training programs are an effective way to train managers.

#### **Animated Training**

Animated, fun training programs for managers and supervisors.

#### **Audio Conferences**

Employment law experts address tough HR issues.

### **Monthly Newsletters**

An informative monthly newsletter containing employment law updates.